

Prose

- The Paddy Harvest- Mogalli Ganesh
- “Passive Resistance” Chapter XVII- Hind Swaraj- M K Gandhi
- The Chair- Ki Rajanarayanan ■ Why I Want a Wife – Judy Brady
- The Eyes are Not Here - Ruskin Bond

Poetry

- Mother - Lankesh (Translation: AK Ramanujan)
- The Sonnet-ballad – Gwendolyn Brooks
- The House of My Childhood - Dilip Chitre
- To the Cuckoo – William Wordsworth
- Tonight I can Write The Saddest Lines– Pablo Neruda

The Paddy Harvest

I. Answer the following in about 100 words each:

- 1) How did the villagers prepare for the paddy harvest? How did they fantasize about it?
- 2) What is the history behind the old lady's anger over the mud pots?
- 3) How did the villagers remember their experience of having eaten rice? Give three examples.
- 4) What was the decision of the Tehsildar regarding the illegal encroachment?
- 5) How did the arrival of the Deputy Commissioner and the officials change the atmosphere ?
- 6) How did the villagers try to hide the paddy when they feared that it would be taken away from them?
- 7) How did the villagers try to defend themselves during the search operation?
- 8) Why did the Inspector order a lathi charge?
- 9) Write a note on Thopamma.
- 10) Write a note on Chilre.
- 11) Describe the search operation conducted by the police constables.
- 12) Why did the Circle Inspector think that Thopamma's reaction had wider implications?
- 13) How did the constables' attitude towards the villagers change when the District Commissioner took charge of events?

II. Answer the following in about 200 words each:

- 1) Describe the mood of excitement among the villagers before the paddy harvest?
- 2) How did the paddy harvest become an occasion for class and caste conflict? 3
- 3) Why did the paddy dreams of the villagers collapse?
- 4) Discuss the The Paddy Harvest as a story about caste oppression.

- 5) How is the power of the upper caste landlords depicted in the story The Paddy Harvest?
- 6) How was the life of the villagers transformed into an endless struggle to escape being hunted?
- 7) Elaborate on the search operation conducted by the officials in The Paddy Harvest .
- 8) Discuss the main theme of the story, The Paddy Harvest'
- 9) Comment on the title of the story, The Paddy Harvest.
- 10) How is the hunger of the marginalized people depicted in The Paddy Harvest?
- 11) Bring out the pathos in the story The Paddy Harvest.

“Passive resistance” Chapter XVII - Hind Swaraj

I. Answer the following in about 100 words each:

- 1) Why does Gandhi believe that historical evidence of soul-force or passive resistance is often absent in conventional history?
- 2) What distinguishes passive resistance from physical-force resistance, according to Gandhi?
- 3) What are the four essential qualities needed for effective passive resistance?
- 4) How does Gandhi define ‘chastity’ in the context of passive resistance?
- 5) What examples does Gandhi provide to demonstrate the effectiveness of passive resistance in India?
- 6) How does Gandhi refute the idea that passive resistance is a tactics of the weak?
- 7) How does Gandhi reconcile obedience to the law with following one’s conscience in the context of passive resistance?
- 8) Why does Gandhi argue for both physical and mental training in the practice of passive resistance?
- 9) What role does personal suffering play in passive resistance?
- 10) Why does Gandhi consider fearlessness a crucial trait for a passive resister?

II. Answer the following in about 200 words each:

- 1) Analyse the concept of soul-force (truth-force) as presented by M.K. Gandhi. How does he differentiate it from brute force?
- 2) Discuss the historical and practical significance of passive resistance as described in the text. How does Gandhi support its effectiveness?
- 3) Examine Gandhi's views on passive resistance and its relationship with law. How does he justify the disobedience of laws that conflict with one's conscience?
- 4) Evaluate the role of self-sacrifice in passive resistance according to Gandhi. Why is personal suffering considered more effective than physical confrontation?
- 5) Examine Gandhi's stance on the need for physical training for a passive resister. How does he align this with his principles of passive resistance?
- 6) Discuss the qualities necessary for a passive resister as outlined by Gandhi. How do they enhance the practice of passive resistance?
- 7) Analyse Gandhi's argument that passive resistance is not a tool of the weak. What qualities are essential for effective passive resistance?
- 8) Elaborate on Gandhi's view that true historical progress is marked by love and truth rather than war.
- 9) Why does Gandhi argue that passive resistance is more powerful than brute force?
- 10) Discuss the role of passive resistance in achieving self-rule or home-rule as envisioned by Gandhi.

The Chair

Answer the following in about 100 words each:

- 1) What is the significance of the chair in the story?
- 2) Describe the three-legged stool in the story 'The Chair'.
- 3) What happens when the sub-judge visits the family in 'The Chair'?
- 4) Why do the children fear sitting on the chair and how do they get over it?
- 5) How do the children react when the chair is brought into their home and thereafter?
- 6) What suggestions are given by the family while deciding to make a chair?

- 7) How do the villagers and the family behave after the arrival of the chair?
- 8) Describe the chair that was finally made.
- 9) What was the reason behind the family's decision to make a chair?
- 10) Why do the villagers need the chair and how do they use it?
- 11) Why did the family stop using the chair?
- 12) How does the family return to sitting on the chair after the villagers return the chair to them?
- 13) What was Peddanna's plan to avoid lending the chair to the villagers?
- 14) Write a note on Maamanaar and his betel box.
- 15) What was Maamanaar's response when he was asked about the chair by the author?
- 16) Write a note on Peddanna.

II. Answer the following in about 200 words each:

- 1) What is the significance of the chair in the story? How does it bring the family together?
- 2) How does the author use humour to describe the family's dynamics and relationships?
- 3) Do you think Maamanaar is portrayed in a bad light in the story 'The Chair'? Discuss.
- 4) What role does the chair play in the funeral customs of the village and how does the family feel about it?
- 5) What does the story 'The Chair' reveal about the family of the narrator?
- 6) How does the author paint a vivid picture of the characters in the story 'The Chair'?
- 7) How does the story 'The Chair' explore the theme of a village community?
- 8) How is the making of the chair carefully discussed by the different characters in the story 'The Chair'?
- 9) Elaborate on how Peddanna is different from Maamanaar? 10) How does the story's ending provide an insight into Mamanaar?

Why I Want a Wife

Answer the following in about 100 words each:

- 1) What evidence does the author give to show that women are treated poorly and unequal to men?
- 2) How does the author effectively employ repetition in the essay?
- 3) Does the author hint at married women being equal to slaves? Justify your answer.
- 4) Comment, briefly, on the humour in the essay 'Why I Want a Wife'.
- 5) What do you think sparked off the narrator's desire for a wife, in the essay 'Why I Want a Wife'?
- 6) How does the essay differentiate the role of a wife from that of a husband?
- 7) Why does the speaker wish to go back to school? How can a 'wife' help her in fulfilling this wish?
- 8) What are the household chores expected of a wife?
- 9) What role is a wife expected to play in balancing her partner's social life?
- 10) How does the husband expect his wife to be sensitive to his personal needs?
- 11) What liberty does the speaker wish to possess? Why?
- 12) In the essay 'Why I Want a Wife', do you think the author is trying to convince the reader that a wife is exploited in a marriage? Discuss.
- 13) Elaborate on any two reasons as to why the author needs a wife.
- 14) How does the essay define a woman's role?
- 15) How does Judy Brady express her annoyance with patriarchal gender roles?

II. Answer the following in about 200 words each:

- 1) Judy Brady provides an extensive list of the duties of a wife in the essay 'Why I Want a Wife'. Elaborate.
- 2) What is the author's argument in the essay 'Why I Want a Wife'?
- 3) Describe the expectations of a husband from his wife as seen in the essay 'Why I Want a Wife'.

- 4) How does Judy Brady argue that husbands demand too much from their wives?
- 5) Comment on the title of the essay 'Why I Want a Wife'.
- 6) Comment on the exaggerated expectations of a husband from his wife in the essay 'Why I Want a Wife'.
- 7) What are the stresses of everyday life that a wife goes through as witnessed in the essay 'Why I Want a Wife'?
- 8) How does Judy Brady suggest that wives should stand up for their rights in a marriage?
- 9) Elaborate on the essay 'Why I Want a Wife' as a satire.
- 10) What are the demands imposed on married women by their husbands and society?
- 11) "Husbands' expectations of a perfect wife can often be unrealistic". Elaborate with reference to the essay 'Why I Want a Wife'.
- 12) How does the essay emphasise the never-ending-to-do list of duties of a wife?
- 13) How does the rhetorical question in the last line highlight the theme of the essay 'Why I Want a Wife'?
- 14) How is the criticism of marriage intensified by making a wife speak of her need for a wife?
- 15) How is the essay a satire on marriage and the responsibilities that come with it?
- 16) How does Judy Brady catalogue gender inequalities in the essay?
- 17) How does the essay define gender roles?

"The Eyes Are Not Here"

Answer the following in about 100 words each:

- 1) How does the narrator initially describe the girl when she enters the train compartment?

- 2) What is the narrator's reaction when the girl asks him if he sees any animals from the 12 train window?
- 3) How does the narrator describe the hills in October?
- 4) How does the girl's laughter affect the narrator?
- 5) What is the narrator's reaction to the girl's departure from the train?
- 6) How does the new passenger's comment about the girl reveal an important twist in the story?
- 7) How does the narrator's use of flattery influence the conversation with the girl?
- 8) What does the narrator's final observation about the girl's eyes reveal about the story's themes?
- 9) Was the narrator successful in hiding his disability from the girl? Give reasons.
- 10) Why does the narrator feel that people with good eyesight fail to see what is right in front of them?
- 11) Describe how the girl left the train. What was the impact of her departure on the narrator?

II. Answer the following in about 200 words each:

- 1) How does the narrator's blindness influence his interaction with the girl on the train?
- 2) Analyse the conversation between the narrator and the girl. How does it reveal their differing perceptions of the world?
- 3) How does the story's surprise ending affect the reader's understanding of the narrator and the girl?
- 4) In what ways does the narrator's description of sensory details enhance the emotional depth of the story?
- 5) Why does the narrator choose to hide his blindness, and how does this choice affect his relationship with the girl?
- 6) What does the conversation between the narrator and the girl reveal about their respective views on the world?

- 7) Analyse how Ruskin Bond uses the narrator's blindness to explore the themes of perception and reality in "The Eyes Are Not Here."
- 8) Analyse the use of sensory imagery in "The Eyes Are Not Here" and its effect on the reader's engagement with the narrator's experience.
- 9) Explore how the narrator's view of the hills relates to the themes of memory, longing, and the passage of time.
- 10) Analyse how the interactions between the narrator and the girl reveal contrasts between what appears to be true and what is actually the case. Provide examples from their dialogue and behaviour.

Mother

Answer the following in about 100 words each:

- 1) How does the poem depict the mother's relationship with land and nature?
- 2) What contrast does the poem draw between the mother and mythological figures and 'good wives'?
- 3) How does the poem use imagery to convey the mother's daily life?
- 4) What is the significance of the mother's lack of traditional adornments and non adherence to religious practices?
- 5) Discuss the symbolism of "stick and grain" in the poem.
- 6) How does the poem reflect on the theme of unrecognized labor?
- 7) What does the poem suggest about the mother's approach to societal norms and expectations?
- 8) What role does the mother's physical appearance play in the poem?
- 9) What is the significance of the mother's death in the context of the poem?
- 10) How does the poem address the theme of unsung heroism by depicting the mother's daily struggles and contributions?

II. Answer the following in about 200 words each:

- 1) Examine the depiction of everyday struggles in the poem 'Mother'.

- 2) Analyse the use of symbolism in the poem 'Mother'.
- 3) How does the poem "Mother" compare and contrast the mother with idealized female figures?
- 4) Discuss the poem 'Mother' as the tribute of a son to his dead mother .
- 5) Analyse the significance of the mother's unadorned and work ridden body.
- 6) How does the poem describe the mother's death as a continuation of her life?.
- 7) Discuss the impact of the poem's conclusion on its overall message.
- 8) Examine the poem's questioning of gender roles and expectations.
- 9) What is the tone of the poem? How does it shape the reader's understanding of the mother's life and legacy?

The Sonnet-ballad

Answer the following in about 100 words each:

- 1) What is the tone of the speaker in the poem 'The Sonnet Ballad'?
- 2) What is the reason for the speaker's sadness in the poem 'The Sonnet Ballad'?
- 3) How does the poem 'The Sonnet Ballad' exhibit the horror of war?
- 4) How is death personified in the poem 'The Sonnet Ballad'?
- 5) How is death seen as an imminent betrayal in the poem 'The Sonnet-Ballad'?
- 6) Why does the speaker question her mother about happiness?
- 7) How does 'The Sonnet-Ballad' portray the inevitability of death?

II. Answer the following in about 200 words each:

- 1) Discuss the major theme of the poem 'The Sonnet-Ballad'.
- 2) Critically analyze the poem 'The Sonnet-Ballad'.
- 3) How is fear and anxiety presented in the poem 'The Sonnet-Ballad'?
- 4) Comment on the central idea of the poem 'The Sonnet-Ballad'.
- 5) How is the theme of the horrors of war represented in the poem 'The Sonnet-Ballad'?

- 6) Comment on the title of the poem 'The Sonnet-Ballad'.
- 7) "The poem 'The Sonnet-Ballad' is the lamentation of a woman whose beloved has gone to war". Elaborate.

The House of My Childhood

Answer the following in about 100 words each:

- 1) What does the empty house in the poem symbolize?
- 2) How does the poet describe the state of his childhood home?
- 3) What is the significance of the grindstone and brass figurines left in the house?
- 4) How does the phrase 'rubble of years' relate to the poem's theme?
- 5) What does the 'colourless crack that comes before morning' suggest about the poet's feelings?
- 6) Why does the poet describe himself as an 'elderly infant'?
- 7) How do the bird-cries and the city's erasure contribute to the poem's mood?
- 8) What emotions does the poet express when recalling his grandmother's voice?

II. Answer the following in about 200 words each:

- 1) How does Dilip Chitre explore the theme of loss and memory in "The House of My Childhood"?
- 2) How does the poet convey the emotional impact of revisiting a childhood home that has changed over time?
- 3) Examine the theme of nostalgia in the poem "The House of My Childhood".
- 4) How does the poet reflect on the passage of time and the transformation of his childhood home? What emotions are evoked through this reflection?
- 5) Discuss the significance of the grindstone and the brass figurines of gods left in the house. How do these objects serve as symbols in the poem?

- 6) How do the fragmented images and disjointed memories reflect the poet's state of mind?
- 7) In what ways does "The House of My Childhood" reflect the poet's personal journey and identity?
- 8) How does the house serve as a metaphor for the poet's life and experiences?
- 9) Discuss how the poem addresses the concept of time's impact on both the physical world and human memory.
- 10) What is the significance of the poem's title, "The House of My Childhood"?

To the Cuckoo

Answer the following in about 100 words each:

- 1) How does the poet welcome the cuckoo?
- 2) In what ways does Wordsworth connect the natural world with the spiritual or imaginative realm in "To the Cuckoo"?
- 3) What are Wordsworth's thoughts about the song of the cuckoo?
- 4) Write a note on the literary devices employed in the poem "To the Cuckoo".
- 5) Why does the poet marvel at the cuckoo? How does he express his admiration?
- 6) How does the poem "To the Cuckoo" capture the poet's love for nature?
- 7) How does the poet convey the idea of immortality and visionary gleam he feels when he hears the cuckoo?
- 8) What is the significance of the voice of the cuckoo in the poet's life?
- 9) Elaborate on some of the early memories of the poet in the poem "To the Cuckoo".
- 10) How does the poem "To the Cuckoo" highlight the joyful nature of the cuckoo?

II. Answer the following in about 200 words each:

- 1) How does Wordsworth use the cuckoo bird as a symbol in the poem? What does it represent?
- 2) What role does the theme of nostalgia play in "To the Cuckoo"? How does Wordsworth convey this feeling through his language and imagery?

- 3) How does the poet's perception of the cuckoo change from childhood to adulthood? What does this shift reveal about the passage of time?
- 4) In what ways does Wordsworth connect the natural world with the spiritual or imaginative realm in the poem "To the Cuckoo"?
- 5) How does the poem "To the Cuckoo" reflect key elements of Romanticism, particularly Wordsworth's emphasis on nature, memory, and emotion?
- 6) What qualities of the cuckoo charm the speaker in the poem "To the Cuckoo"? Why?
- 7) Bring out the central idea of the poem "To the Cuckoo".
- 8) How is the poem a tribute to the cuckoo bird?
- 9) How is "To the Cuckoo" a pastoral poem?
- 10) Elaborate on how the poem "To the Cuckoo" brings out the mysterious nature of the cuckoo bird.

Tonight I Can Write (The Saddest Lines)

Answer the following in about 100 words each:

- 1) What makes the speaker unable to forget his love?
- 2) How does the poem juxtapose the natural world and human feelings?
- 3) Write a note on the figurative language employed in the poem.
- 4) How is 'Tonight I Can Write' a confessional poem?
- 5) Write a note on the element of love in the poem 'Tonight I Can Write'.
- 6) How does the woman's rejection inspire the speaker to write about his emotions in the poem 'Tonight I Can Write'?
- 7) 'Love is so short, forgetting is so long'. Elaborate with reference to the poem 'Tonight I Can Write'.
- 8) What prompts the speaker to write the saddest lines? Discuss
- 9) Write a note on the poetic devices employed in the poem 'Tonight I Can Write'.
- 10) What is the speaker certain of in the poem 'Tonight I Can Write'?

II. Answer the following in about 200 words each:

- 1) Elaborate on the use of motifs and symbols in the poem 'Tonight I Can Write'.
- 2) How does Neruda employ imagery in the elegy 'Tonight I Can Write'?
- 3) What is an elegy? Examine 'Tonight I Can Write' as an elegy.
- 4) How are the themes of love and memory brought together in the elegy 'Tonight I Can Write'?
- 5) What makes the poet unable to forget his love in the elegy 'Tonight I Can Write'? Explain.
- 6) How does the poem illustrate that the loss of love leads to an understanding of its worth?
- 7) How does the speaker express his point of view in the poem 'Tonight I Can Write'?
- 8) Elaborate on the central theme in the poem 'Tonight I Can Write'.
- 9) Examine the ballad 'Tonight I Can Write' as a battle between love and despair

Mangalore University
Department of English

English
(State Education Policy – SEP Scheme)
For batches commencing from 2024-25 onwards

Question Paper Pattern
For BCom
I Semester

Time: 3 Hours

Max Marks: 80

Section A – Prose (20 marks)

- I. A. Answer any **ONE** of the following in about **200 words**: **1x10=10**
1. One essay type/long answer question on prose
 2. One essay type/long answer question on prose
 3. One essay type/long answer question on prose
 4. One essay type/long answer question on prose
- B. Answer any **TWO** of the following in about **100 words each**: **2x05=10**
1. One short answer question on prose
 2. One short answer question on prose
 3. One short answer question on prose
 4. One short answer question on prose
 5. One short answer question on prose

Section B – Poetry (20 marks)

- II. A. Answer any **ONE** of the following in about **200 words**: **1x10=10**
1. One essay type/long answer question on poem
 2. One essay type/long answer question on poem
 3. One essay type/long answer question on poem
 4. One essay type/long answer question on poem
- B. Answer any **TWO** of the following in about **100 words each**: **2x05=10**
1. One short answer question on poem

2. One short answer question on poem
3. One short answer question on poem
4. One short answer question on poem
5. One short answer question on poem

Section C – Grammar and Composition (40 marks)

Unit I

- III. A. Skim the following paragraph and answer the questions that follow: **3x1=03**
(three questions to be given based on the paragraph)
- B. Scan the following image/paragraph and answer the questions that follow:
(two questions to be given based on the paragraph) **2x1=02**
- IV. Using the following details write a bibliography in MLA format **3**
- V. Write an editorial on any **one** of the following topics in about **100 words** **5**
(two topics to be given)
- VI. Design a brochure on **any one** of the following topics **4**
(two topics to be given)
- VII. 1. Drafting a covering letter for a post/job in response to an advertisement
Or
2. Writing an email covering letter **1x4=04**

Unit II

- VIII. Write a script in about **eight sentences** on the following
(answering the questions asked by the interviewer in an interview) **1x4=04**
- IX. Answer **any one** of the following in **four** sentences: **1x2=02**
1. Introducing oneself/introducing others
 2. Giving instructions
- X. State whether the underlined parts in the following sentences are Phrases or Clauses: **4x1=04**
(Four sentences to be given – two each for phrases and clauses)
- XI. Do as directed:
1. Fill in the blanks using the right form of tenses **2x1=02**

(two sentences to be given)

2. Fill in the blanks choosing the appropriate form of the verb given in brackets:

(two sentences to be given)

2x1=02

XII. Write a speech on any **one** of the following in about **100 words**:

1x5=05

(two situations to be given – welcome speech, farewell speech, motivational speech)

SKIMMIG AND SCANING – PAGE NO: 9

BIBLIOGRAPHY- PAGE NO: 18

EDITORIAL – PAGE NO: 77-78

SPEECH PAGE NO:77

Using the following details write a bibliography in MLA format

A. Name of the Publisher: Aleph

Title: Pride, Prejudice and Punditry

Author: Shashi Tharoor

Year: 2021

Place of Publication: New Delhi

Ans: Tharoor, Shashi. Pride, Prejudice and Punditry. New Delhi: Aleph, 2021.

B. Year : 2017

Title : The Secret Lives of Indian Mammals

Name of the Publisher: Hachette Author : Vivek Menon

Place of Publication : Gurgaon

C. Title of the book- Diary of a Wimpy Kid: The Ugly Truth

Year: 2015

Name of the Publisher :Puffin

Author : Jeff Kinney Place of Publication :New York

D. Place of Publication: Bangalore

Year: 2018

Title : Principles of Management

Name of the Publisher : Creative Publishers

Author : B.S.Raman

Write an editorial on any one of the following topics in about 100 words:

Additional Topics:

- ◆ Global warming effects on earth
- ◆ Should capital punishment be allowed?
- ◆ Should cigarettes be banned?
- ◆ How necessary is college education?
- ◆ Benefits of Reading.
- ◆ Importance (or evils) of social networking websites.
- ◆ Does parental pressure play a role in career?
- ◆ Pros and cons of organic farming.
- ◆ Depletion of Earth's natural resources.
- ◆ Effects of Global Warming on Animals.
- ◆ Challenges facing Wildlife Conservation
- ◆ Working to eliminate E-waste

Design a brochure on any one of the following topics:

The general guidelines are as follows:

A Brochure for a College Fest must include the following:

- Logo/Emblem
- Name of the Institution
- Name of the Department/Association/Committee
- A slogan or a Tagline for the fest
- Event- details
- Date, time and venue
- Registration details

- Registration fee and payment details (QR code)
- Contact: mobile no./e-mail
- Principal, staff and students

Brochure topics- examples:

- ◆ Inter-collegiate cultural fest
- ◆ Admission to BCA course in your college
- ◆ Drawing competition for PU students by The Hindu
- ◆ Book launching ceremony by a publisher
- ◆ Jewellery shop inauguration
- ◆ Café Coffee Day Franchise launch at your place

Drafting a covering letter for a post/job in response to an advertisement

Example

Draft an Application covering letter for the post of a lecturer in English at B.S.N. College, Basavanagudi, Bangalore. Your address is Rahul, S/o S.N.Rao, Vivekanagar, Mysore.

Rahul

S/o S.N.Rao

Gandhinagar

Mysore

30-08-2024

The Principal

B.S.N. College

Basavanagudi

Bangalore

Dear Sir/Madam,

Subject: Application for the post of Lecturer in English

In response to your advertisement in 'Deccan Herald', dated 25-08-2024, I wish to apply for the post of a lecturer in English at your esteemed institution.

I have completed M.A. in English with distinction and have also attended a training programme in teaching English. Currently, I am employed as a part-time lecturer in a private college. If given an opportunity to serve your prestigious institution, I assure you that I would put in my best possible efforts and live up to your expectations.

I have enclosed my C.V. and marks cards along with this letter. I look forward to receiving an opportunity to serve your institution.

Thank you.

Yours faithfully,

Rahul

Encl: C.V. Copy of Convocation certificate

Copy of M.A. and S.S.L.C. marks cards

Draft an email covering letter to the Director, Dept. of English, RIE, Bangalore, for the post of a research assistant.

◆ You are /Rita of "Saketh", Vivek Nagar, Mangalore. You would like to apply for the post of Marketing Manager in Kanchan Hyundai, Udupi. Write a letter to the Public Relations Officer, Udupi branch, applying for the job.

◆ You are Anand/Arti of #3-2/1, Model Town, Delhi. You have seen an advertisement in The Hindu for the post of Chief Chef in a 5-Star Hotel. Apply for the job.

◆ Draft an application for the post of an accountant in Pioneers (Pvt.)Ltd. Co, Hyderabad in response to their advertisement that appeared in The Times of India dated 1st August, 2024. You are Nipun/Aparna.

◆ Write a covering letter to The Secretary, Mount Carmel Educational Institutions, Bangalore in response to their add in The Deccan Herald for the post of Assistant Professor in Commerce.

◆ Write an email covering letter to the Correspondent, Jnanasamuha Institutions for the post of assistant teacher in High School.

Write a script in about eight sentences on the following:

(Answering the questions asked by the interviewer in an interview)- no choice, only 1 question.

Examples

- You are attending an interview for the post of an Accountant in a reputed company; answer the following questions asked by the Interviewer:

Interviewer: Why do you want this job?

Interviewee: I want this job as I think I am competent and can prove to be an asset to the company.

Interviewer: What are you looking for in this job?

Interviewee: I look forward to improving my skill, knowledge and prospects

Interviewer: Tell me about yourself.

Interviewee: I am , I have secured 88% in M.Com and 82% in MBA(Finance), I have also done a few certificate courses in Computers.

- You are attending an interview for the post of a Systems Operator in a reputed company. Answer the following questions asked by the Interviewer:

Interviewer: Tell me about yourself. Interviewee: I am xxx... I am an MCA degree holder. I have secured 83% in MCA. I have a great flair for computers and its systems. I am also trained in Computer Hardware.

Interviewer: What knowledge do you have about computers?

Interviewee: As I am trained in hardware and software of computers, I think I am competent to handle computers in a better possible way.

Interviewer: Elucidate on the experience you have in this department.

Interviewee: I have two years of experience in the Systems Department in Siemens Company. I have worked as Assistant Systems Operator and have taken up many challenging situations to set-right the working condition of the departments.

Introducing oneself/introducing others

Introducing Oneself: (In about 4 sentences)

- Introduce your friend to your family in about four sentences.
- You are in a new school; introduce yourself to your teacher and classmates in about four sentences,
- You are a Manager of the HR Department of a Company. Introduce a new team member.
- Introduce a New CEO to the employers.
- Introduce your neighbour to your friends.

Giving instructions

Give a set of instructions on how to prepare coffee.

Give instructions to open a Bank Account.

Give instructions to start a computer.

State whether the underlined parts in the following sentences are Phrases or Clauses:

- a) Sita has been working here for twelve years. (Phrase)
- b) It is best to wake up early in the morning. (Clause)
- c) They were disturbed by the loud noise. (Phrase)
- d) When I went to Mysore, I met my friend, (Clause)
- e) The cat mews loudly, when it sees me. (Clause)

Write a speech on any one of the following in about 100 words: (two situations to be given – welcome speech, farewell speech, motivational speech)

Imagine that you have been elected the Vice-President of the College Students' Council. You are supposed to address the gathering of students and lecturers of the college.

Write a welcome speech for the Inauguration of the Students' Welfare Association.

Give a fare-well speech on your last day in College.

You have cleared your civil services exam; write a motivational speech for college students.

Write a vote of thanks on the occasion of Elocution Competition in the college.