

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

AQAR for the year (for example 2014-15)

2014-15

1. Details of the Institution

1.1 Name of the Institution

MULKI SUNDER RAM SHETTY COLLEGE

1.2 Address Line 1

SHIRVA

Address Line 2

City/Town

UDUPI

State

KARNATAKA

Pin Code

574 116

Institution e-mail address

msrs_shirva@yahoo.co.in

Contact Nos.

9164325654

Name of the Head of the Institution:

PROF. VINOBNATH

Tel. No. with STD Code:

0820-2554146

Mobile:

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID (For ex. MHCogn 18879)

OR

1.4 NAAC Executive Committee No. & Date:
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address:

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	0	2004	5
2	2 nd Cycle	B	2.33	2010	5
3	3 rd Cycle	0	0	0	0
4	4 th Cycle	0	0	0	0

1.7 Date of Establishment of IQAC : DD/MM/YYYY

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. AQAR 2010-11 submitted to NAAC on 20.05.2011 (DD/MM/YYYY)4
- ii. AQAR 2011-12 submitted to NAAC on 30.04.2012 (DD/MM/YYYY)
- iii. AQAR 2012-13 submitted to NAAC on 20.05.2013 (DD/MM/YYYY)
- iv. AQAR 2013-14 submitted to NAAC on 01.07.2014 (DD/MM/YYYY)

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.11 Name of the Affiliating University (*for the Colleges*)

MANGALORE UNIVERSITY

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

NIL

University with Potential for Excellence

NIL

UGC-CPE

DST Star Scheme

NIL

UGC-CE

UGC-Special Assistance Programme

NIL

DST-FIST

UGC-Innovative PG programmes

NIL

Any other (*Specify*)

UGC-COP Programmes

NIL

2. IQAC Composition and Activities

2.1 No. of Teachers

10

2.2 No. of Administrative/Technical staff

02

2.3 No. of students

02

2.4 No. of Management representatives

02

2.5 No. of Alumni

02

2.6 No. of any other stakeholder and
community representatives

02

2.7 No. of Employers/ Industrialists

NIL

2.8 No. of other External Experts

NIL

2.9 Total No. of members

20

2.10 No. of IQAC meetings held

02

2.11 No. of meetings with various stakeholders: No. Faculty
 Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1. Teaching learning process more student centric.	1. Encouragement to the students in discussions and seminars.
2. Conducting bridge course to the new entrants.	2. Bridge course is conducted for the newly admitted students.
3. Conducting language enhancement and analytical skill classes.	3. Various soft skill programmes conducted to prepare for the competitive examinations.
4. Conducting entrepreneurship and career guidance programmes.	Regular career guidance programmes for the benefit of final year students.

5. Strengthening student mentoring system.	Conducted tutorial classes and remedial classes for slow learners.
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* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	0	0	0	0
PG	0	0	0	0
UG	02	0	01	0
PG Diploma	0	0	0	0
Advanced Diploma	0	0	0	0
Diploma	0	0	0	0
Certificate	0	0	0	0
Others	0	0	0	0
Total	02	0	01	0
Interdisciplinary	0	0	0	0
Innovative	0	0	0	0

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	03
Trimester	0
Annual	0

1.3 Feedback from stakeholders* Alumni Parents Employers Students

(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
10	2	8	0	0

2.2 No. of permanent faculty with Ph.D.

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
0	0	0	0	0	0	0	0	0	0

2.4 No. of Guest and Visiting faculty and Temporary faculty

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	0	08	10
Presented papers	0	02	04
Resource Persons	0	01	04

2.6 Innovative processes adopted by the institution in Teaching and Learning:

2.7 Total No. of actual teaching days during this academic year	188
2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)	NIL
2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop	03 03 06
2.10 Average percentage of attendance of students	94.00

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A.	43	03	16	20	03	97.67
B.Com.	70	33	16	03	-	74.29
B.B.M.	36	08	10	11	03	88.89

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

The faculty is requested to improve upon the teaching learning processes in periodical staff meetings.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	0
UGC – Faculty Improvement Programme	0
HRD programmes	02
Orientation programmes	0
Faculty exchange programme	0
Staff training conducted by the university	0
Staff training conducted by other institutions	02
Summer / Winter schools, Workshops, etc.	08
Others	0

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	15	0	0	0
Technical Staff	0	0	0	0

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Preservation of monuments and Archaeological sites.
- Awareness on Aids/HIV
- Awareness on training in self-employment and competitive exam.
- Awareness on rural sanitation
- Promotion of students participation in research activities.
- Conducting Survey of school dropout in Padavu Ward of Shirva Village.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.4 Details on research publications

	International	National	Others
Peer Review Journals	0	0	0
Non-Peer Review Journals	0	0	0
e-Journals	0	0	0
Conference proceedings	0	0	0

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects				
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects <i>(other than compulsory by the University)</i>	-	-	-	-
Any other(Specify)	-	-	-	-
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	NIL	NIL	01	NIL	NIL
Sponsoring agencies	NIL	NIL	NIL	NIL	NIL

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College
 Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	0
	Granted	0
International	Applied	0
	Granted	0
Commercialised	Applied	0
	Granted	0

3.17 No. of research awards/ recognitions received by faculty and research fellows
 Of the institute in the year

Total	International	National	State	University	Dist	College
0	0	0	0	0	0	0

3.18 No. of faculty from the Institution who are Ph. D. Guides
 and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
 National level International level

3.22 No. of students participated in NCC events:

University level State level
 National level International level

3.23 No. of Awards won in NSS:

University level State level
National level International level

3.24 No. of Awards won in NCC:

University level State level
National level International level

3.25 No. of Extension activities organized

University forum College forum
NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Blood donation camp and awareness on blood grouping
- Awareness on sanitation in NSS camp
- Awareness on AIDS Programme

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	27 acres	-	-	27 acres
Class rooms	12	-	-	12
Laboratories	-	-	-	-
Seminar Halls	1	-	-	1
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	15	78	-	93
Value of the equipment purchased during the year (Rs. in Lakhs)		2229038	-	2229038

Others	-	-		-
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4.2 Computerization of administration and library

The administration section and the library services are fully computerised. Students are provided with internet facility at subsidised rates. Internet facilities is provided to faculty freely. There is provision for enriching the faculty and students with latest arrivals in the library.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	17571	1545243	473	61337	18044	1606580
Reference Books	684	75104	-	-	684	75104
e-Books	-	-	-	-	-	-
Journals	24	13074	3	932	27	14006
e-Journals	-	-	-	-	-	-
Digital Database	-	-	-	-	-	-
CD & Video	3	797	-	-	3	797
Others (specify)	-	-	-	-	-	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	29	NIL	26	1	1	6	4	NIL
Added	3	NIL	3	NIL	NIL	NIL	NIL	NIL
Total	32	NIL	29	1	1	6	4	NIL

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Teachers and students are trained through various workshops with regard to up gradation in Computer skills.

4.6 Amount spent on maintenance in lakhs :

i) ICT

0

555000

ii) Campus Infrastructure and facilities

iii) Equipments

250563

iv) Others

50000

Total :

855563

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Quality sustenance and enhancement of students support and initiatives.
- Orientation and motivation programmes to reduce the dropout rate.
- Guidance and remedial assistance to slow learners.
- Career guidance and employment programmes.
- Language enhancement and analytical skill programmes.

5.2 Efforts made by the institution for tracking the progression

Several measures taken by the institution to sustain and enhance the quality of education imparted to students. Efforts are made to cover all the students to get one or other type of endowment prizes and scholarships.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
400	0	0	0

(b) No. of students outside the state

0

(c) No. of international students

0

No	%
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182	45.5
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Men

No	%
218	54.5

Women

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
12	36	16	331	1	396	17	32	15	335	1	400

Demand ratio 100%

Dropout % 2.18%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Resource persons are invited to train the students to appear for various competitive examinations. Information regarding the availability of job opportunities are notified regularly.

No. of students beneficiaries

48

5.5 No. of students qualified in these examinations

NET	NIL	SET/SLET	NIL	GATE	NIL	CAT	NIL
IAS/IPS etc	NIL	State PSC	NIL	UPSC	NIL	Others	NIL

5.6 Details of student counselling and career guidance

- Entrepreneurship training and personality development programmes are conducted regularly.
- Counselling for higher education and employment is also provided.

No. of students benefitted

55

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
1	8	1	0

5.8 Details of gender sensitization programmes

Women Forum and Anti harassment Cell for Women conduct various programmes relating to gender sensitization.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	133	214543.00
Financial support from government	104	411445.00
Financial support from other sources	51	51000.00
Number of students who received International/ National recognitions	0	0

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: Grievances redressal Cell tries to safe guard the interests of the students to redress their grievances.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision:

- To provide higher education to the rural poor and backward class students at the lowest cost.
- To achieve academic excellence.
- To promote ethical and moral values among students.
- To create awareness on social evils in the society and the need to eradicate them and
- To promote the feeling of equality, fraternity and integrity among the youth.

Mission:

- To mould the students as responsible citizens.
- To prepare them for successful future.
- To foster critical thinking creative ability and intellectual excellence.
- To develop social concern especially for the poor and needy people.
- To encourage the intellectual, physical, aesthetic and spiritual growth of the students.
- To foster the integral development of the precious personalities of the students and
- To develop the nation through individual development.

6.2 Does the Institution has a management Information System

Important managerial decisions are taken by the Governing Council of the College which meets at regular intervals. The Council motivates the staff by reviewing the teaching-learning process periodically. The Management reviews the academic performance of the students and provides resources for infrastructure and its maintenance.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Academic curriculum is decided by the University for all affiliated colleges.

6.3.2 Teaching and Learning

The institution plans teaching learning with a separate academic calendar, teaching plan and evaluation. The various teaching learning methods used by faculty are lecture method, interactive method, experiential learning and computer assisted learning.

6.3.3 Examination and Evaluation

Evaluation is done by the University as per credit based semester scheme. For awarding internal assessment marks, two tests are conducted in each semester.

6.3.4 Research and Development

NIL

6.3.5 Library, ICT and physical infrastructure / instrumentation

The library advisory committee looks after allotment of funds to purchase books, magazines, computerisation and periodical stock verification and supervision of internet services.

6.3.6 Human Resource Management

During the year both teaching and non-teaching staff have attended various workshops, seminars and orientation programmes.

6.3.7 Faculty and Staff recruitment

The Staff requirement is assessed at the beginning of the academic year and the vacancy is filled after notification in the local news papers.

6.3.8 Industry Interaction / Collaboration

NIL

6.3.9 Admission of Students

Admission of students to various courses is made as per the Government guidelines and in accordance with the merit.

6.4 Welfare schemes for

Teaching	-
Non teaching	-
Students	Scholarships

6.5 Total corpus fund generated

1211790

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	No	Yes	Faculty
Administrative	No	No	Yes	Management

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Examination reforms are made by the University.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Ours is an affiliated college, functions as per the directions of the University.

6.11 Activities and support from the Alumni Association

Every year Alumni Association supports the College by giving scholarships to ten meritorious students and it co-sponsors the sports event conducted in the name of the founder.

6.12 Activities and support from the Parent – Teacher Association

A meeting of P.T.A. is conducted at the beginning of the academic year. Some of the activities are organised in association with P.T.A.

6.13 Development programmes for support staff

The Administrative staff are persuaded to enrich their computer knowledge by attending to various orientation workshops.

6.14 Initiatives taken by the institution to make the campus eco-friendly

The College has a campus area of 27 acres with a separate Library Block, Women's Hostel, vast play ground and Canteen in a pollution free environment. Every year Tree plantation programme is conducted N.S.S. unit of the College.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

To ensure efficient evaluation of performance of students assignments and seminars are conducted regularly, in addition to existing two tests conducted to assess for the internal assessment marks.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

The various associations have been reconstituted at the beginning of the academic year and each association is advised to conduct certain activities for the benefit of the students during the year entrepreneurship and carrier guidance programmes conducted for the benefit of final year degree students .

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

ii) General elections conducted for the Students' Council in a democratic manner.
iii) Recognitions and financial assistance for outstanding performance and meritorious students.

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

Every year tree plantation programmes are conducted to keep the campus green and clean. The NSS unit has conducted cleanliness programme in the surroundings of local community health centre. Awareness on health and hygiene is also conducted.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

i) Analytical Skill and language enhancement training.
ii) Bridge Courses to freshers.
iii) Remedial classes for academically weak students.
iv) Tutorial Classes for academically weak students.

8. Plans of institution for next year

- i } Lan the activities to be conducted during next academic year.
- ii) Reconstitution of different associations and appointment of staff advisors.
- iii) Conducting training programmes in language enhancement and soft skills.
- iv) Guiding the students for attending job fairs.
- v) Conducting the routine academic, co-curricular and sports events.
- vi) To conduct bridge course in English for First Year Degree students.
- vii) To organise Personality Development Programmes.
- viii) To organise Seminar and Conferences for the benefit of students and faculty.
- ix) To organise University Level Tournaments and Sports Events.
- x) To conduct cultural programmes at University Level.

Name : Prof. Karunakar Nayak A.

Associate Professor

Signature of the Coordinator, IQAC

Name : Prof. Viobnath

Principal

Signature of the Chairperson, IQAC

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission
